



Family Relationship Coaching Client Agreement Form

This Coaching Agreement represents the complete understanding of the professional coaching relationship and the delivery process of coaching, "Coaching Service," between:

Client:
and Coach: Stacey Dunbar

Coaching Process Terms

Coaching dates have been set as follows:

Coach will:

- Provide eight coaching sessions.
- Provide summaries of key points of each coaching session along with suggestions for activities client can do between calls.
- Provide practical information, resources, ideas, strategies, support, and affirmation to client.
- Maintain complete confidentiality.
- Bring honesty, knowledge, and qualified experience to the relationship.

Client agrees to:

- Arrive/Call at times scheduled.
- Make payment as follows: The payment for the first four sessions is required prior to your first session. Payment for remaining sessions is due after completion of your fourth session.
- Maintain complete confidentiality.
- Bring honesty, willingness, commitment to change, and an attitude of collaboration to the relationship.

Changing Scheduled Coaching Calls

If the Client must cancel a coaching appointment, the Client will communicate to the Coach, via e-mail, a minimum of 24 hours prior to the scheduled call. Full payment will be charged if less than 24 hours' notice is given. Every reasonable effort to reschedule within the month will be made by both the Client and the Coach. Two or more cancellations per month by the Client will not be rescheduled. If the Coach must cancel a coaching session the coach will provide notice to the Client a minimum of 72 hours prior to the scheduled call, if at all possible. Both parties will communicate in reasonable advance about any professional obligations or personal plans that would create scheduling changes.

Confidentiality

Information revealed by the Client during any communication with the Coach is confidential and will not be shared with any outside party without client's written consent. Exceptions to this standard are:

- Suicidal statements, which shall be shared with family members and appropriate mental health professionals, if needed.
- Statements of intent to harm others, which will be reported to law enforcement personnel and to the potential victim/s.
- Evidence of child/spouse/elder physical or sexual abuse that will be reported to the appropriate State agency according to State law.
- Special circumstances where court may subpoena records.

If Client is seeing a counselor, therapist, or social worker at the time of coaching, Client gives Coach permission to obtain relevant information and/or records from this person if needed for successful coaching process. Client and Coach would determine if this is necessary in a collaborative conversation.

Intent of Coaching Services

The Client acknowledges and explicitly understands the Coaching Services being delivered by the Coach in no way should be defined or construed as professional counseling, psychiatry, social work, therapy and/or any additional service that requires professional licensure at the County, City, State or Federal levels. The Coach is not an employment agent, business manager, financial analyst or a potential personal/professional reference and has made no promise or obligation to deliver any related service. The Client agrees not to hold the Coach liable for any acts or omissions in the delivery of coaching services that result in the exclusive domain of the Client. The Client understands that s/he is always free to reject any suggestions, request, or advice that is offered by the Coach. The Coach will never willfully act in a manner that is harmful or dangerous to the Client. In the occasion that the Client believes he or she requires the services of a licensed counseling professional, he or she is solely responsible for that determination and subsequent actions to find such a professional and seek treatment.

Termination

The Client or the Coach may terminate the Coaching Agreement for any reason at any time.

Modification

This agreement may not be changed, modified, or amended unless mutually agreed upon by both parties.

Governing Law

The laws of the state where coach resides as applicable to agreement executed and wholly performed herein govern this agreement. This document constitutes the entire agreement and understanding of both parties and any and all prior agreements, understandings, or representations are hereby terminated and canceled in their entirety.

In signing below both the Client and the Coach certify that they have read, understand, discussed, and agree to abide by this agreement and that the client had the opportunity to ask questions before signing.

Coach

Date

Client

Date